

Building Surveyor and Senior Building Surveyors

The opportunity

Join a team that plays a vital role in shaping Wollongong's future.

We're recruiting for a Building Surveyor and two Senior Building Surveyors to join our Building Certification team. Together, the team helps deliver safe, compliant and sustainable development outcomes that support a growing and thriving community.

As part of a team of approximately 17 professionals, including experienced surveyors and cadets, you'll work alongside planners, engineers and other specialists to assess development proposals, provide expert advice and help guide development across the city. You'll also build strong relationships with developers, builders, consultants, government agencies and community members.

These roles offer a rewarding mix of office-based work and site inspections, allowing you to see the direct impact of your work. Whether you're building your career as a Building Surveyor or looking to take the next step into a more complex and influential Senior role, you'll have the opportunity to contribute to projects that help shape the places where people live, work and connect.

You'll enjoy flexible hybrid working arrangements, professional development opportunities and the support of a collaborative team that values sharing knowledge and helping each other succeed.

A current Class C Driver Licence and White Card are required for both positions. Relevant Building Commission NSW registration or qualification requirements apply depending on the role. You'll hold tertiary qualifications in Urban or Town Planning, Building Surveying, Environmental Health, or a closely related discipline.

These are permanent full-time positions working 35 hours per week.

Building Surveyor - Salary from $95,925 up to $120,901per annum plus superannuation and market forces allowance in lieu of motor vehicle
Senior Building Surveyors - Salary from $124,555 up to $140,310 per annum plus superannuation and market forces allowance in lieu of motor vehicle
(Salary packages will be assessed based on skills, experience and qualifications)

Interested?

Click on 'Apply' to complete your online application. You will be prompted through the application to answer the selection criteria as outlined overleaf.

Contact Darren Burke, Building & Certification Manager on (02) 4227 7293 or Pier Panozo, City Centre & Major Development Manager on (02) 4227 7480 for questions related to the job.

For questions related to submitting your application online, our recruitment process or you require adjustments in the recruitment process, please contact the Talent Acquisition Team on (02) 4227 7065.

Applications close 11:59pm, Sunday 22 November 2026
Internally this position is known as Development Project Officer & Senior Development Project Officer

wollongong
city of innovation

What you will be doing

Building Surveyor

- Assess development applications, complying development certificates and construction certificate applications
- Undertake site inspections and monitor development activities to ensure compliance with legislative requirements
- Provide clear and practical advice to applicants, builders, consultants and community members
- Manage a portfolio of development projects and meet statutory timeframes
- Investigate development matters and contribute to positive outcomes for the community
- Work collaboratively within multidisciplinary project teams to deliver high-quality customer service

In your first 12 months, you'll build your knowledge of Council processes, develop strong stakeholder relationships and contribute to the delivery of timely and compliant development outcomes.

Senior Building Surveyor

- Lead the assessment of complex and sensitive development, complying development and construction certificate applications
- Provide expert advice on planning, building and certification matters
- Lead multidisciplinary project teams and support consistent decision making across the team
- Mentor and coach less experienced staff through technical guidance, knowledge sharing and professional support
- Prepare reports and recommendations on complex development matters
- Monitor complex development projects and ensure compliance with statutory requirements
- Contribute to development control planning, policy development and continuous improvement initiatives where required

In your first 12 months, you'll play a key role in supporting staff capability, leading complex projects and helping deliver high-quality development outcomes that support Wollongong's continued growth.

About you

Building Surveyor

You are a qualified Building Surveyor with Registration as a Building Surveyor Restricted Class 1 and 10 Buildings and qualifications in Building Surveying, Town Planning, Environmental Health or a related discipline. You bring experience, or demonstrated capability, in assessing development and building applications together with a sound understanding of planning and building legislation.
You are a practical problem solver who communicates clearly, builds positive relationships and works effectively with a range of stakeholders. You enjoy balancing technical requirements with customer service and can manage competing priorities while delivering quality outcomes. Experience using the NSW Planning Portal, OneCouncil or a similar workflow management system will be highly regarded.

Senior Building Surveyor

You are an experienced Building Surveyor with recognised tertiary qualifications in Town Planning, Building Surveying, Environmental Health or a related discipline. You hold registration Building Surveyor–restricted (all classes of building) or possession of a qualification listed in Schedule 2 Clause 5(1) Building and Development Certifiers Regulation 2020, or Building Surveyor Unrestricted registration or possess the qualifications required under the Building and Development Certifiers Regulation.

You bring significant experience assessing complex and challenging development matters, together with advanced knowledge of planning and building legislation. You are a trusted advisor who can confidently navigate competing interests, provide balanced advice and support sound decision making.

You are also a strong mentor who enjoys developing others. Through coaching, technical guidance and knowledge sharing, you help build capability across the team while creating a positive and supportive environment. Experience in development control planning and policy development will be highly regarded.

Most importantly, you'll demonstrate Council's values of Respect, Integrity, OneTeam, Sustainability and Courage in the way you work with colleagues, customers and the community.

Selection Criteria

Wollongong City Council uses a merit-based recruitment process.

To support the panel in assessing your suitability, please respond to the criterion in detail. Your responses should clearly demonstrate how you meet each requirement, using specific examples that highlight your relevant skills, experience, knowledge, and attributes.

Please ensure your answers are authentic and reflect your own experiences. Responses generated by AI or copied from generic sources are discouraged, as they do not provide the depth or relevance needed for effective assessment.

We also encourage you to reflect on how your approach and values align with Wollongong City Council's core values: Respect, Integrity, One Team, Sustainability, and Courage.

The more detail you provide, the better equipped the panel will be to understand your capabilities and alignment with the role and our organisation.

Which role would you like to be considered for?

Building Surveyor
Senior Building Surveyor
Both roles

2. Outline your relevant tertiary qualifications and current Building Surveyor registration, including your registration class and any conditions or limitations. Explain how these meet the requirements of the role or roles you are applying for.
3. Describe your experience assessing development applications, complying development certificates and/or construction certificate applications. Using a specific example, explain how you applied relevant planning and building legislation and the National Construction Code to reach a compliant outcome.
4. Provide an example of a development matter you managed that involved site inspections and compliance requirements. How did you organise your work, manage competing priorities and meet relevant timeframes? What was the outcome?
5. Tell us about a time you worked with applicants, builders, consultants or other stakeholders to resolve a development issue. How did you explain the requirements and manage differing views? What was the outcome?
6. For applicants applying for the Senior role only; all other applicants should enter N/A. Describe a time when you demonstrated leadership by mentoring or coaching less experienced staff. How did you identify their development needs, provide guidance, and build their confidence in making technical decisions?

Why you'll love working here

We're values based, and purpose-led
We care about our community and aim to create an extraordinary Wollongong. This is achieved by working toward the goals in the Our Wollongong Our Future Community Strategic Plan 2035. Our work is guided by our values of Courage, Integrity, Respect, Sustainable and One Team.

Make a difference in your community
You'll be part of a team that makes a positive impact through the services they provide, the infrastructure they build and the community they create.

Be your authentic self
Our strength is the diversity of our people. Council is an inclusive workplace where everyone is welcome, valued and belongs.

Grow capability and opportunity
We'll invest in you to develop the next generation of leaders who'll deliver services, projects and infrastructure that can only be found in large complex organisations.

Create local and industry connections
As part of a large and complex Council in a major city, you'll establish networks with a range of Local Government Industry peers, bodies, associations and organisations.

Career growth and recognition
Reward and recognition, corporate learning opportunities, study assistance, and leadership development programs to help you grow and succeed.

True work-life balance
We know you work hard, and we make sure that effort is rewarded with real flexibility. Our hybrid work options, flex-time, and rostered days off mean you can maintain balance with family and enjoying our coastal lifestyle, while delivering great outcomes for community.

Great working conditions
Enjoy a 35-hour work week.

Generous leave provisions
Five weeks of annual leave per year (pro rata) and access to long service leave after just five years.

Health, safety, and wellbeing
We prioritise a safe workplace for everyone, every day, everywhere. Our wellbeing programs support mental, physical and social wellbeing of our people to be at their best and include an Employee Assistance Program, skin and hearing checks and discounted gym memberships.

A vibrant social culture
We have a thriving Social Club hosting a range of fun activities year-round from trivia to happy hour events, themed nights and more. There's a dedicated social space with table tennis, pool table and shared break out areas.



Next steps

How to apply

Click apply and submit your up-to-date resume and answer the selection criteria questions.

Your application will be assessed following the conclusion of the advertising period.

We will keep you informed during the recruitment process to:

- Advise you of your progress through each stage;
- Explain assessments that you need to complete;
- Notify you of the outcome of your application by email or phone, and
- Provide you with feedback on your request.

For assistance in submitting your application, please contact the Talent Acquisition Team on (02) 4227 7065.

More information

- We encourage applications from everyone regardless of gender, age, ethnicity, cultural background, faith, disability or gender identity. People with disability are encouraged to reach out so they can be supported to access adjustments in recruitment processes and in the workplace, to enable them to demonstrate their skills and capabilities to meet the requirements of the job.
- Wollongong Council adheres to the principles of a child safe organisation and is committed to the care and protection of all children and young people in the community.
- Suitable candidates may be placed on an eligibility list for future opportunities in the team, which may include full time, part time, temporary and or casual.
- Suitable candidates are subject to employment screening which includes reference checks, Identity and Medical History Checks, and may also include a Nationally Coordinated Criminal History Check and Working with Children Check. Employment is subject to clearance of all these checks.

